

Finance Subcommittee (of the School Committee)
12/2/21
Minutes

Attendees

Jeanne Downs, chair
Ellen Grieco
Dr. Omar Easy, Superintendent
Ellen Whittemore, Director of Finance and Operations

Jeanne called the meeting to order at 1:57 pm and noted it was being recorded by Waycam. The following items were discussed:

Public Comment

None.

FY22 Budget and COVID Expenses

Jeanne noted that Ellen W. gave an update regarding the FY22 budget at last night's School Committee meeting. The subcommittee discussed the additional cleaning due to COVID occurring at the schools. To date the cost of the additional cleaning is being covered by ARPA funds however after the end of December, the schools may have to pay for the additional cleaning out of the operating budget. The scope of the additional cleaning was discussed and when it might make sense to reduce the scope to perhaps lunches only. This topic will be revisited at a later date.

Ellen W. reported that the town's COVID Testing Fund balance is \$45,475. There are approximately \$1000 in testing related costs that will be charged to the fund. A discussion ensued about the remaining balance of the fund.

Capital Project Update

The status of the capital projects was discussed at last night's School Committee meeting. Ellen W. will follow up with the town administrator about the additional funds needed to complete the storage projects at the elementary schools.

FY23 Capital Budget

This topic was covered at last night's School Committee meeting.

FY23 Operating Budget

Dr. Easy and Ellen W. reported that SPED placements are still in flux which makes it difficult to budget for FY23. SPED changes are more fluid this year due to COVID as well as administrative flux. A discussion ensued as to what topics should be included in the budget book. These include factoring in benefits packages for personnel changes, staff children, peer comparisons, and fixed costs as a percentage of the budget.

Support Organization Financials

Ellen W. has still not received information from the Boston Parent Council and will follow up with Tony Laing. She has also not received information from Team Wayland. Jeanne will follow up with Heath Rollins.

TCW/BASE Budgets

Pat Keefe (BASE) and Kimberly Barrett (TCW) continue to work on their budgets.

Bus Parking

The subcommittee discussed the bus parking presentation to the School Committee. Feedback from the committee was positive. Dr. Easy asked that the working group follow up on a possible drop off option for TCW.

Minutes

This item was passed over.

Matters Not Anticipated

Dr. Easy raised the topic of the Loker roof, which is scheduled to be completed in the summer of 2022, and the upcoming feasibility study of the elementary schools and possible resulting project. A discussion ensued about the longevity of Loker as a school building, the fact that the MSBA will need to be reimbursed if Loker is not used as a school for the twenty year life of the new roof, and the fact that the town has already purchased materials for the new roof. Dr. Easy will follow up with the town administrator to discuss. It was also noted that the current Loker roof is still leaking and to date, no new patching of the roof has occurred during this school year.

Adjournment

Upon a motion made by Jeanne and seconded by Ellen, the subcommittee voted unanimously (2-0) to adjourn at 2:52 pm.

Respectfully Submitted,

Jeanne Downs